

DRAFT

**New Durham Board of Selectmen
Public Session
Monday, November 21st, 2011**

Members Present: Theresa Jarvis, David Bickford, Jeffrey Kratovil
Also Present: Town Administrator Alison Webb, Videographer Mary McHale, Road Agent Mike Clarke, Transfer Station Foreman Joe Bloskey, Cathy Orlowicz, Equipment Mechanic David Valladares,

The meeting was called to order by Chair Jarvis at 1:06PM. The Pledge of Allegiance was said.

Agenda Review: request to revisit budget line item
Final vote for VNA payment for 2011
Revisit two small budgets if time allows

Citizens Forum: none

Appointments: Ron Gehl as a full member of the Conservation Commission.

Motion by Selectman Kratovil to make Ron Gehl a full member of the Conservation Commission, seconded by Selectman Bickford. 3-0

Department Reports:

Highway

Road Agent and Equipment Mechanic regarding the repair of the one-ton snow plow:

Selectman Kratovil presented some information on a junk yard engine that he had gathered. EM David Valladares presented three options to the Board of Selectmen.

Motion to purchase the 6.0 long block from New Marshal Engine Builders in the amount of \$5,795 plus any incidentals, made by Selectman Kratovil, seconded by Selectman Bickford.
Discussion: EM Valladares explained the problem of the injectors with this vehicle. **Vote 3-0**

Selectman Bickford asked the Road Agent and Cathy O. about the study regarding maintenance of paved roads versus gravel roads. He spoke to the page identified as paving projects. He is trying to understand the grand total costs per mile. There are 58.8 miles of road in town. 11.44 of those miles are gravel.

The Road Agent presented a sheet to the Board of Selectmen indicating different towns that contract out for snow plowing. The question of cost and liability was raised and discussed at length. Selectman Bickford spoke to the need for a contingency plan, for people to plow snow, as well as equipment. Chair Jarvis would like the issue of the Town's liability to be addressed. Road Agent Clark asked the Selectmen to provide a list of guidelines that he should adhere to, so he knows what information to gather from contractors for a contingency plan.

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Transfer Station

Foreman Joe Bloskey came back to propose the transfer station be open Friday, Saturday, Sunday, and Monday from 7:00AM to 5:00PM. The gates would open at 8AM, and close at 4:45PM, which would give the employees the hour in the morning to take care of what they need. The Board expressed concerns over safety issues, and time for the employees to complete their work.

The proposal is for four (4 days) ten hour (10 hours) days. The proposed closet time was discussed at length, 4:30PM would give the employees to time to finish their work and cleanup.

Chair Jarvis thinks that being open until 5PM is a major safety issue, due to the daylight issue.

Motion to have Transfer Station staff work 7AM to 5:30PM and the Transfer Station will be open to the public 8AM to 5PM made by Selectman Kratovil, seconded by Selectman Bickford. 2-1 with dissent from Chair Jarvis.

This change will take effect on January 1st, 2012

New Hampshire the Beautiful has awarded the Town of New Durham a grant of \$500 towards the purchase of the platform scale.

Old Business:

VNA 2011 payment- The town received legal guidance that we are not able fund the VNA request from 2011, as there was no dollar amount appropriated for that line when Town Meeting voted on the budget.

Budget:

4415- Health and Other Agencies

The Board discussed the services that were provided to the Town in 2011 from the agencies that have requested

Motion to fund the VNA (1847), Homemakers of Strafford County (1112), and American Red Cross (1164) in the amount of \$4,123 made by Selectman Kratovil, seconded by Selectman Bickford. 1-2, with Selectman Bickford and Chair Jarvis opposed.

Motion to fund the VNA at \$1,847, CAP at \$1,800, and Homemakers of Strafford County at \$1,112 for a total of \$4459, made by Chair Jarvis. No second, motion fails.

Motion to fund VNA at \$1000, Homemakers of Strafford County at \$1,112, and the American Red Cross for \$1,000, for a total 4415 budget of \$3,112 made by Selectman Bickford, seconded by Selectman Kratovil, 2-1 with dissent from Chair Jarvis.

New Business:

County Tax Apportionment- Signed by the Board of Selectmen

Next Meetings:

☐ Monday, November 28th at 9AM- Budget Meeting

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- Thursday, December 1st at 9AM- Work Session for Personnel Policy
- Monday, December 5th at 7PM- Public Meeting
- Monday, December 12th at 9AM- Budget Meeting

Minutes:

Motion to approve the Minutes of Friday, November 3rd as amended, made by Selectman Bickford, seconded by Selectman Kratovil. 3-0

Motion to approve the minutes of Monday, November 7th as amended, made by Chair Jarvis, seconded by Selectman Kratovil. 3-0

Budget:

Legal-4153

Motion to approve account number 4153 Legal in the amount of \$40,000, made by Chair Jarvis, seconded by Selectman Kratovil. Vote 3-0

Executive Office-4130

Selectman Kratovil brought forth a proposal requesting that the two of the Selectmen's line be increased and restored to the amount of \$3,000, and not to his position.

Chair Jarvis recommended keeping all three lines the same, as the make-up of the Board can change from year to year. Selectman Bickford thanked Jeff, but asked that the decision not be made until after the budget is finished, and the Board can decide if anything needs to be cut.

Laser Colored Printer- discussion of this type of printer was brought up at the Planning Board and the Board of Selectmen agreed that it is a good idea.

Any Other Business:

Motion to have Selectman Bickford fill out the leadership application for Chair Jarvis, made by Selectman Kratovil, seconded by Selectman Bickford. 3-0

Non-Public Session:

MOTION: *To enter nonpublic session pursuant to RSA 91-A: 3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted and (c) matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Made by Selectman Kratovil, seconded by Chair Jarvis. Roll call vote- Jarvis aye, Bickford aye, Kratovil aye.*

Non-Public session was entered into at 3:54PM by Chair Jarvis, Selectman Bickford, Selectman Kratovil, and TA Webb.

The Board of Selectmen came out of non-public session at 5:19PM.

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In Non-Public session the Board made the following motions:

Motion to approve the sealed minutes of Friday, November 4th as amended, made by Chair Jarvis, seconded by Selectman Kratovil. 3-0

Motion to seal the minutes made by Selectman Kratovil, seconded by Selectman Bickford. 2-1 with dissent by Chair Jarvis.

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Motion to adjourn made by Chair Jarvis, seconded by Selectman Bickford. 3-0

Adjourned at 5:20PM

Respectfully submitted,
Alison Webb